

# ELIZA PILLSBURY

elizapills@gmail.com | 832-888-0482 | elizapillsbury.com

## EDITORIAL EXPERIENCE

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**Alcalde magazine**, Austin, Texas

July 2023–Present

*Managing Editor*

- Create and oversee editorial calendar for print magazine and online publication
- Assign and edit articles and other institutional materials for clarity, coherence, and adherence to house style and voice
- Supervise and facilitate the work of freelance writers, editors, and illustrators; designers; photographers; advertisers; interns; and C-suite leadership to ensure a cohesive product
- Uphold creative vision, publication identity, and brand standards
- Write as many as 4-5 stories per editorial cycle in addition to managerial responsibilities

**Austin Film Festival**, Austin, Texas

October–December 2023

*Freelance Copyeditor*

- Make basic grammar and substantive tone changes to script reader notes

**Massie & McQuilkin Literary**, Remote

January–May 2023

*Editorial Intern*

- Reviewed and responded to general queries on behalf of Rob McQuilkin and Maria Massie
- Wrote reader's reports on manuscripts delegated from other agents

**Bat City Review**, Austin, Texas

August–December 2022

*Nonfiction Editorial Intern*

- Read 20+ submissions per week in fiction and nonfiction genres
- Assisted Nonfiction Editor and Managing Editor with operational procedures for journal and graduate seminar

**Spark Magazine**, Austin, Texas

May–December 2022

*Senior Print Editor*

- Led editing process for print issue, from development of creative vision through to writing, editing, and publication
- Coordinated inter- and intradepartmental communication
- Fostered writers' growth, including weekly workshop curricula, office hours, and off-season programming

*Print & Online Writer*

January 2020–December 2022

- Pitched and created content for online platform and biannual print publication
- Managed creative teams (model, photographer, stylist, HMUA, layout designer) from ideation to publication

*Associate Print Editor*

May 2021–December 2021

*Assistant Print Editor*

November 2020–May 2021

## OTHER EXPERIENCE

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**Substack** September 2023–Present

*Newsletter Writer*

- Writer of weekly newsletter, Artichoke Heart, with more than 75 subscribers and \$300 in gross revenue in two months since its launch

**The Abbey Bookshop, Paris, France**

*Manager*

May–July 2023

- Exercised editorial guidance in building an inventory to serve tourists and local clientele
- Fielded all incoming communication, including media partnerships, hiring queries, and customer orders

*Stagiaire & Assistant Manager*

May–August 2022

- Worked my way up from cleaning and sorting incoming books to leading daily store operations in English and French
- Trained 10 new interns over two-month period

## EDUCATION

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**The University of Texas at Austin**

August 2019–May 2023

B.J., Journalism – *Moody College of Communication*

B.A., Plan II Honors – *College of Liberal Arts*

Certificate in Core Texts & Ideas

Minor in English

**Institut d'Études Politiques Paris (Sciences Po)**

January–May 2022

## HONORS

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Forty Acres Scholar

Phi Beta Kappa

Stamps Scholar

Phi Kappa Phi

## SKILLS

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**Software:** Adobe Creative Cloud, Microsoft 365, Google Suite, Slack, Instagram, Goodreads

**Writing:** AP Style; Copy Editing; Academic, Magazine, and Feature Writing; Manuscript Reports

**Language:** Intermediate French, Beginner Spanish

## REFERENCES AVAILABLE UPON REQUEST